

Please complete this form plus the Application form

Out of Zone Application Form 2018

This form should be completed by those wishing to enrol at Bucklands Beach Intermediate who do not reside within the school's home zone. It should be attached to the standard school "Enrolment Form" and returned by **12 noon Wednesday 30 August 2017**. The ballot date should it be required, will be **Wednesday 6 September, 2017**. Applicants will be notified by mail.

CHECKLIST

- I have enclosed:
- Out of zone form, including details requested
 - Application form signed
Please provide a photocopy of the following documents:
 - Proof of NZ Residence as per Application Form (NZ Birth Cert, Passport etc)
 - School Report (latest 2017 mid year, or end of 2016 accepted)

STUDENT'S LAST NAME (SURNAME)

FIRST NAME

ADDRESS

POSTCODE

PHONE NUMBER

EMAIL ADDRESS

SCHOOL CURRENTLY ATTENDING

Details of older brothers or sisters who have attended Bucklands Beach Intermediate.

Name

Dates of Attendance

Name

Dates of Attendance

Name of Parent who attended BBI previously. *(if applicable (If married please give your maiden name also))*

Year/s attended

Please attach proof of attendance e.g. Yearbook photo, copy of school report, certificate etc.

Parent/Guardian's Signature

Date

NB: Please ensure enrolment form and other relevant documentation is attached.

The following enrolment scheme is in place:

The Secretary of Education has given written notice that the Secretary is satisfied that there is likely to be overcrowding at the school unless an enrolment scheme is put in place. The enrolment scheme in force is as follows:

As of right, all prospective students whose place of current residence is within the area defined below as the "Home Zone" have a right of attendance at Bucklands Beach Intermediate School:-

Bucklands Beach Peninsula to Mellons Bay valley including all side roads to the intersection of Gills Rd and Bleakhouse Rd round-about, along Gills Road (both sides) excluding the roads on the Highway side of Gills Road but including Bain Place, through to Pigeon Mountain Road (both sides), excluding all roads to the west of Pigeon Mountain Road and ending at the water. Map attached.

Selection of applicants who live outside the home zone

The order of priority for applicants who live outside the school's home zone, should places be available, is as follows:

- first priority - must be given to any applicant who is accepted for enrolment in a special programme run by the school; *(This priority category is not applicable at this school because the school does not run a special programme approved by the Secretary)*
- second priority must be given to any applicant who is the sibling of a current student of the school;
- third priority must be given to any student who is the sibling of a former student of the school;
- fourth priority must be given to any applicant who is a child of a former student of the school;
- fifth priority must be given to any applicant who is either a child of an employee of the board of the school or a child of a member of the board of the school;
- sixth priority must be given to all other applicants;

School Zone Street Names



Adonis PI
 Ara Tai PI
 Argo Dr
 Aylmer Court
 Bain Place
 Basilton CI
 Bleakhouse Rd
(No 65 onward in 0-62, 63 out)
 Bretton Lane
 Britannia PI
 Bucklands Beach Rd
(1 to 343 is in & 2 to 340 is in)
 Burford Place
 Camwell CI
 Charles Dickens Dr
 Clovelly Road

Colleen Norma PI
 Colmar Rd
 Colum PI
 Compass Point Way
 Copperfield Tce
 Cornelian
 Devon Road
 Diane Louise Dr
 Dorrit Lane
 Dorrington PI
 Eastern Beach Rd
 Embling PI
 Endymion PI
 Ervine PI
 Etherge PI
 Galsworthy PI
 Ganymede PI

Gardenia Gr
 Gibson Rd
 Gillard Place
 Gills Road
 Glenn Andrew Dr
 Glenoaks Rise
 Gulf Cresc
 Half Moon Rise
 Haseler Cresc
 Hattaway Ave
 Hostel Access Rd
 Icarus PI
 Jandell Cresc
 Janome PI
 Jern Place
 Jill Theresa Cres
 Kaniere PI
 Laings Rd
 Loloma Dr
 Luana Way
 Luke PI
 Lynton Rd
 Macleans Rd
 Malloy PI
 Mander PI
 Marina Heights
 Mark Edward Dr
 Markham Place
 Maugham Dr
 McCrystal Ave
 Micawber PI
 Mimosa PI
 Morrow Ave
 Murvale Dr
 Musick Pt Road
 Nickelby PI
 Oakwood Grove
 Oliver Rd
 Oliver Twist Ave
 Page Point

(includes 25A, B, C, D, E)
 Patros PI
 Pederson PI
 Pegasus PI
 Pickwick Pde
 Pigeon Mt Rd
(No 0-56 even, 1-61 odd in)
 Pinero PI
 Poseidon PI
 Priestley Drive
 Proteus PI
 QuedleyCourt
 Richard Ave
 Rogers Rd
 Seaspray Dr
 Sorrell Cresc
 Sunderlands Rd
 Takutai Ave
 Te Akau Cresc
 The Esplanade
 The Parade
 Thurston PI
 Udall PI
 Vanbrugh PI
 Villa Court
 Vivian Wilson Dr
 Waller Ave
 Wells Rd
 Wharf Rd
 Whitcombe Rd
 Wycherley Dr
 Yacht PI



Whaia te Tikitiki

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IN ZONE

In order to be considered 'In Zone' the student must live permanently at the address with at least one parent. NB: Shared accommodation is not accepted as 'In Zone'.

CHECKLIST

Please provide a **photocopy** of the following documents: (A charge of 50 cents a copy will apply if not supplied.)

- 2 Forms of ID
Photocopy of latest electricity and telephone account to show proof of address (in zone students only).
- (NZ Citizens) Copy of NZ Birth Certificate or NZ Passport (showing date of birth)
- Copy of latest school report (latest 2017 midyear, or end of 2016 accepted)

IF NOT BORN IN NEW ZEALAND – additional requirements are:

- Copy of passport showing proof of NZ Residency plus date of birth

(Resident Permit Number)
- Copy of parent/caregiver's Work Visa plus student visa if applicable

(Work visa number)

FOR APPLICATIONS RECEIVED AFTER THE BALLOT:

- Copy of Sale and Purchase Agreement OR Rental Agreement through a Registered Real Estate Agent ONLY

APPLICATIONS CANNOT BE ACCEPTED UNLESS THE ABOVE DOCUMENTS ARE SUPPLIED

Application for 2018 Enrolment

IN ZONE OUT OF ZONE Please complete for both in zone and out of zone.

Due date for in zone students is Wednesday 30 August, 2017

A: STUDENT DETAILS

PLEASE NOTE: All field's must be filled in completely

Last Name (Surname) _____

Student's First Name: _____

Middle Name: _____

Preferred Name _____

Gender (Please tick) Male Female

Date of Birth / / _____

Name of sibling who has attended BBI previously (if applicable). _____

Year/s attended _____

Name of PARENT who has attended BBI previously (if married please give your maiden name) _____

Year/s attended _____

B: ETHNIC BACKGROUND - Please select one

- European/Pakeha Japanese Chinese
- British/Irish Korean Pasifika (eg Tongan, Fijian, Samoan etc...) (Please specify)
- Indian NZ Maori (Please specify) Iwi
- Fijian Indian Other European (Please specify nationality)

Country of Birth _____ Date of arrival into New Zealand / / _____

Student Visa Expiry Date / / _____ Work Permit Expiry Date (Parent) / / _____

Is English the language your child first spoke? Yes No

If "No" state what language _____

If "No" what is their present level of English? Beginning Developing Confident

C: LAST SCHOOL ATTENDED

Bucklands Beach Primary Mellons Bay Macleans Primary Pigeon Mountain Primary

Other (NZ Name of School) _____

Overseas Country (Name of School) _____

Overseas Student - Number of years educated in a NZ school _____

Date First Started School in N.Z. / / < Please complete _____

D: RESIDENTIAL ADDRESS OF STUDENT

Home Address _____ Postcode _____

Home Phone Number _____ Parent Email (for newsletter and information) _____

Student Lives with Both Parents Mother Father Other (specify) _____

Do both parents have legal access to child? Yes No (If No please contact school office with details)

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E: PARENT DETAILS

Mother's Name (Surname) _____ (Given Names) _____

Mother's Address (If different from child's) _____

Mother's Work Phone No _____ Mobile No _____

Email _____

Father's Name (Surname) _____ (Given Names) _____

Father's Address (If different from child's) _____

Father's Work Phone No _____ Mobile No _____

Email _____

If the above does not apply please supply details. (Legal documents will be required)

F: EMERGENCY CONTACT DETAILS (Only used in an emergency if neither parent can be contacted)

Emergency Contact Person (Name) _____ Relationship to Student _____

Address _____ Emergency Contact Phone No _____

G: MEDICAL/LEARNING SUPPORT

Has your child received learning support at school? Yes No

If **yes**, please tick/state the type of support:

- Reading Recovery RTLB ORRS SLS Moderate Needs Contract
 T. Aide RTLit ESOL Other (state).....

Comments _____

Does your child have any health, learning or emotional support needs? Please state below and supply relevant documentation.

Please indicate if your child is affected by any of the following:

- ADHD Allergic to Bee Stings Asthma Inhaler Required
 Epilepsy Diabetes Eczema Food Allergies

Please supply any relevant reports. i.e. Educational Psychologist _____

Do you give permission for your child to be given "Panadol"? Yes No

Name of Doctor _____

- In terms of the Privacy Act, I understand that the information contained in this form is essential information the school holds on my child. I approve the forwarding of information when my child transfers to another school, including name and address on request to a potential secondary school, and that my contact telephone number and address to be made available to the PTA (PAG – Parent Action Group) or BOT as required.
- The information contained in this enrolment form may be shared with the Ministry of Education.
- I agree to support my child to comply with School Regulations and Policies. I understand that learning support, guidance, discipline and conduct will be dealt with following the school's Policy and Procedure. I also understand the school will take action on my behalf in case of sudden illness or injury. I give permission for my child to leave the school grounds for supervised activities, within 2Km radius of the school, and including non water based activities at Eastern Beach.
- I give permission for my child's photo to be used in school based publications e.g. web site, newsletter etc.

Signed _____

(Parent/Guardian)

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Date Specific Information for 2018

School Hours

We expect students to commence school on **Tuesday 30 January, 2018. Year 7 at 8.40am and Year 8 at 9.00am.** All students should assemble outside the school hall at that time. It is not necessary for you to be with your child on the first day, however, you are welcome to be there if you wish. If for some reason your child is unable to commence school on this date you should forward written notification to the school office prior to the end of this school year. Places will not be held for students who have not given written notification and a reason for absence.

School Hours

8.40am	School commences
10.30 – 10.50am	Interval
12.45 – 1.40pm	Lunch
3.00pm	School finishes

2018 Term Dates for Bucklands Beach Intermediate School

Term 1	Wednesday 31 January to Friday 13 April
Term 2	Monday 30 April to Friday 6 July
Term 3	Monday 23 July to Friday 28 September
Term 4	Monday 15 October to Thursday 13 December

2018 Holidays

Auckland Anniversary Day	Monday 29 January
Teacher Only day (school closed)	Monday 5 February
Waitangi Day	Monday 6 February
Good Friday	Friday 30 March
Easter Monday	Monday 2 April
Easter Tuesday (Education holiday)	Tuesday 3 April
Anzac Day	Tuesday 25 April Wednesday 25 April (during holidays)
Queen's Birthday	Monday 4 June
Labour Day	Monday 22 October

Enrolment Dates

Closing date for in zone and out of zone applications

Wednesday 30 August 2017

Ballot date for out of zone enrolments

Wednesday 6 September 2017

Parents will be notified in writing of the ballot results.

New Parents' Evening

A meeting for parents of 2018 students will be held in our hall commencing at **7.00pm on Wednesday 22 November 2017.** Here we will outline the school's goals and objectives and clarify issues related both to programme and policy. We will be speaking about our Digital Classroom and also about the Digital Device Policy and any questions regarding this. There will also be some information about Camp for Y7 students, and parents will be able to sign up as parent helpers if they wish to do so.

We encourage all parents to attend even if you have had other children pass through our school.

Digital Classroom

Application Forms for a Year 7 Digital Classroom will be available at the New Parent Evening.

Orientation Day

An orientation tour of the school will be arranged for new students and parents wishing to visit our school on **Friday 24 November.**

Macleans Primary, Bucklands Beach Primary and Owairoa Primary students should visit from 9.00am – 10.00am and Mellons Bay and Pigeon Mountain Primary students from 11.00am – 12 noon. Students from other schools may visit at either time.

Education Outside the Classroom

This school has had a long and very successful involvement in Outdoor Education.

Our policy is to involve, if possible, all Year 7 students in a school camp in their first term with us. In this way, maximum benefits can be gained from the experience.

Two camps at Administration Bay on Motutapu Island will be held in Term 1, 2018. Dates are:

Camp 1: Tuesday 13 - Friday 16 March 2018

Camp 2: Tuesday 20 - Friday 23 March 2018

The cost of the camp will be approximately \$295. This amount is payable before students go away on camp. Should parents have financial difficulties associated with the payment of these fees, they should speak in confidence to the principal.

In order to meet our safety standards we will be seeking parent support to accompany classes on these visits. Our experience has shown that parents who do go find it a very worthwhile experience. Meetings will be held to outline camp details.

Students will also have opportunities to participate in field trips associated with class programmes during the year. These are seen as an important aspect of a particular study and it is hoped all students can participate. Costs associated with these visits are normally covered by the school for families where school the contribution has been paid.

School Contribution

School contributions for the 2018 year have been set at \$376.00 (or \$94.00 per term). We believe this represents very good value for money. It is less than that charged by many contributing schools yet it covers a great deal more.

The contribution covers all materials used in specialist programmes (hard materials, food, fabric, design, music, art, media etc). It covers most sporting, cultural and class trip costs up to a budget limit. It covers water safety programmes, fees for most visiting school performances or science exhibitions, along with additional technology equipment and facility purchases. It covers the cost of the school yearbook issued at the end of each year.

We would not be able to offer the programmes we do, nor have the technology and other equipment available for student use, without the strong parent support received over many years.

Thank you for the on going support shown.

Newsletters

Newsletters are posted on our website on the 1st of each month. Please make a note in your diary to check your emails at the beginning of each month.

Parent Action Group

We do not have an official PTA at our school. We prefer to have a group of people who are willing to help out. A notice will go out early in the school year asking for volunteers for a number of happenings in school. We really need extra parent help in running our Second Hand Uniform shop. If you are willing to help out please email mailbox@bbi.school.nz with your details.



Useful Information *(Frequently Asked Questions)*

Office hours during the school holidays

The office will close at 12 noon on Friday 15 December 2017

The office will be open from Thursday 25 January to Friday 26 January, and Tuesday 30 January between 9.00am and 12.30pm for enrolments.

(First day of school will be Wednesday 31 January 2018)

Stationery

All students should be prepared on the first day with a pad, pen and pencil to enable programmes to begin promptly.

All students will be issued with a stationery list on the first day. Stationery packs can be purchased from the school and the price will be advertised on the list students are given. Stationery packs are not available from the office during the first week of school. Students will be called up in their classes to collect their stationery on the day after the list has gone home.

Caps and Hats – A plain navy cap or hat is compulsory wear during summer. These are available from John Russell Schoolwear.

Footwear – Black leather lace up “school shoes” (low heels). Shoes may be ankle strap. Black Roman or similar sandals. See website for details.

Student Information – Please ensure the office is notified immediately with a change of address or home or work telephone numbers. This is extremely important for the safety of students.

Student Café – This facility is open before school for students to place lunch orders or to purchase breakfast. It is also open at morning interval and lunchtime where a large range of products can be purchased.

Bus Route

The school bus leaves the BBI bus bay at 3.10pm and travels along Bucklands Beach Road, Clovelly Road and into Hattaway Ave continuing through Howick and out to Botany. (Howick & Eastern Buses 273 3660 or 0800 RIDELINE.)

Information Centre

Our information centre is open from Monday to Friday 8 - 4.30pm. Students are welcome to use the centre before or after school. This is an ideal opportunity for students who may not have access to a computer at home, or who may need additional access to research material. We have a very valuable resource, which we would like to see being fully used. Students wishing to stay after school need a note stating they have your permission to be late home. This note can be for one day or you can give ‘on-going’ permission to avoid the necessity of having to write a note on a regular basis.

End of Year Second Hand Uniform Sale

The second hand uniform shop will be open for selling uniforms in the afternoon of: **Friday 15 December between 12.00pm and 1.00pm and Thursday 25 January between 12.00pm and 1.00pm** in the PAC (Performing Arts Centre). PLEASE NOTE ONLY CASH OR CHEQUES CAN BE USED – NO EFTPOS.

(The uniform shop will be purchasing uniforms in readiness for the sale on Friday 15 December and Thursday 25 January between 10am and 11am.)

Second Hand Uniform Dates for 2018

These dates will be advised in the school newsletter as we will have a new uniform committee.

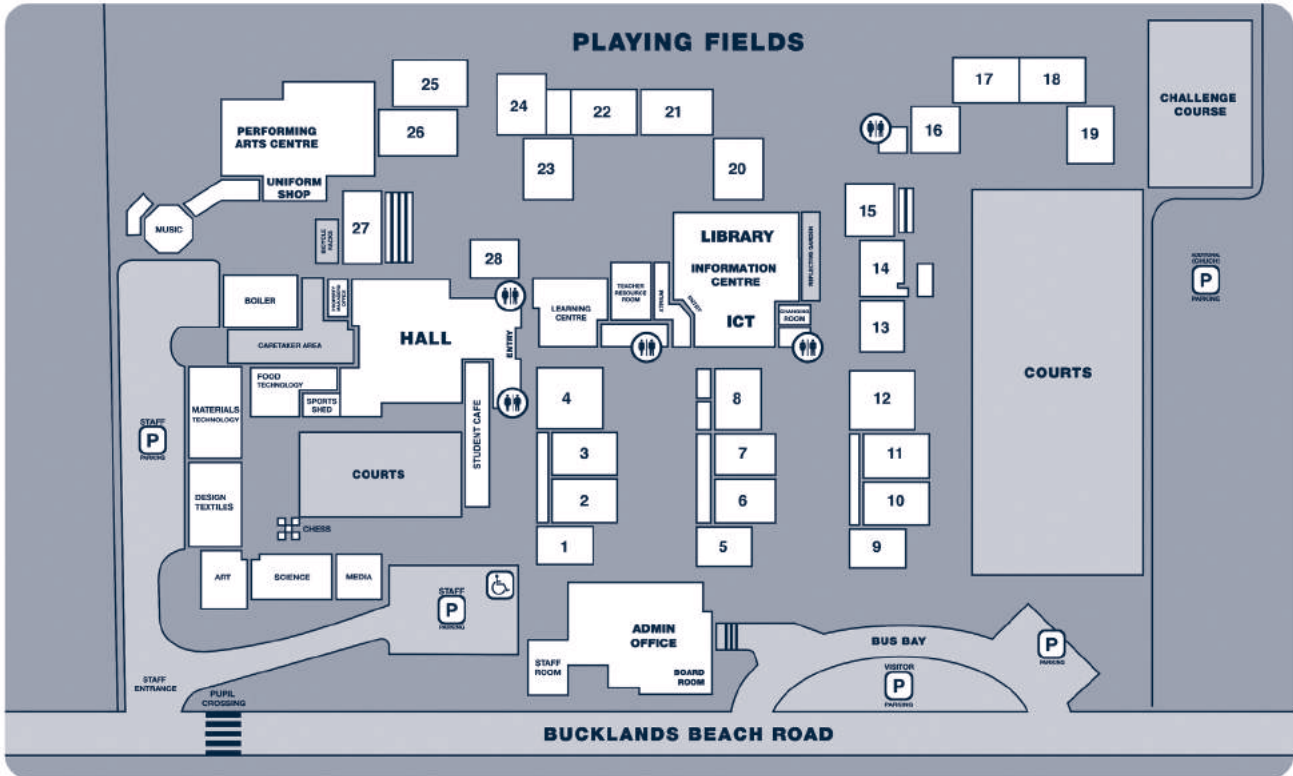
New Uniforms

Can be purchased from John Russell Schoolwear, 9 Moore Street, Howick. Telephone (09) 534 9373.
website: www.johnrussellschoolwear.co.nz



BUCKLANDS BEACH
INTERMEDIATE SCHOOL

LOCATION GUIDE



BF-1806 June 2015

www.bbi.school.nz

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Auckland, New Zealand
Phone: (09) 534 2896, Fax: (09) 534 2876
Email: mailbox@bbi.school.nz

